

Erie United Methodist Alliance, Inc. (EUMA)
JOB DESCRIPTION

POSITION TITLE | EUMA Resident Assistant – Journey Home

REPORTS TO | Chief Program Officer

COMPENSATION | Unfurnished apartment, all utilities included and monthly stipend.

QUALIFICATIONS | Passion for seeing at-risk youth succeed. Documented history of successfully working with youth to educate, empower and equip for success. Interested to invest 4-10 hours/week with 1-6 youth. On call for emergencies.

Must be able to pass a mandatory drug test and submit to Act 32, 33 and FBI fingerprinting background checks.

KNOWLEDGE, SKILLS AND ABILITIES | Must possess strong interpersonal skills to work effectively with vulnerable populations and community agencies and other stakeholders. Excellent judgement and ability to set and maintain appropriate boundaries. Strong verbal communication skills including an ability to empathize. An ability to perform basic life skills and transfer that knowledge.

WORKING CONDITIONS | The position is based around your home, the home of residents and at times with them at off-site locations.

Housed people are not homeless people. EUMA's Resident Assistant (RA) will strengthen our efforts to make homelessness rare in Northwest Pennsylvania. You will work to decrease the number of foster care youth aging out of foster care and thereafter experiencing a housing crisis.

The RA is committed to educating, empowering and equipping at-risk youth and will be expected to model exemplary behavior in all aspects of their life.

The RA will live in her/his own private apartment. S(he) will be part of a team effort to include the resident youth, case manager from Bethesda Lutheran Services and Family

Services of Northwest Pennsylvania and other identified stakeholders to assist in resident's accomplishing the goals outlined in each youth's independent living plan (ILP).

These may include, but are not necessarily limited to:

- Being a good neighbor;
- Keeping my home clean;
- Being a good tenant and understanding my rights as a renter;
- Interpersonal communications;
- Healthy living;
- Money management; and
- Job ready skills;

A successful RA will maintain professional boundaries at all times while building relationships with residents that encourage social bonds and bridges that will aid in the youth's transition to independent living.

Document ILP work was completed by the resident where applicable. For example, resident is maintaining a clean living environment to include taking out the trash.

The RA will act as a coach, cheerleader and mentor – teaching, encouraging and taking advantage of opportunities for teachable moments. These interactions will take place both informally and formally.

The RA will be expected to meet/communicate with each resident is doing at least weekly to review independent living plan, get an update on how the resident is doing, celebrate successes and mitigate risks associated with challenges and report weekly in each resident's progress.

Please submit your cover letter and resume' to HR@EUMA-Erie.org.