Erie, PA CoC VI-SPDAT Training
November 16, 2015 8:30am to 12:00pm
WQLN Learning Center

Thanks for coming to the first Coordinated Entry/Assessment training for Erie's Continuum of Care. We're covering the Vulnerability Index-Service Priority Assessment Tool (VI-SPDAT). Included with this agenda are:

1. The script for introducing the VI-SPDAT to clients (on the back of this agenda)
2. The VI-SPDAT

The Agenda

8:15 – 8:45 Fuel
Grab some breakfast and mingle around before we get started.

8:45 – 9:30 The VI-SPDAT
Review what we learned taking the online training. Practice conducting the VI-SPDAT at least once.
Notes:

9:30 – 10:15 The VI-SPDAT and ServicePoint
What does the VI-SPDAT look like in ServicePoint? How is it entered and what do we do with it once it's entered?
Notes:

10:15 – 10:30 Break
Snacks? Yes please, my brain is already hurting.

10:30 – 12:00 Discussion
How will the VI-SPDAT be implemented at your organization? By project type: Outreach, Emergency Shelter, Rapid Re-Housing, Transitional Housing, Permanent Housing. How will you be communicating with other organizations using the VI-SPDAT to get the shelter/housing interventions your client needs.
Notes:

Any follow-up questions or to schedule one-on-one on-site training:

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The Script:

My name is [interviewer name] and I work for a group called [organization name]. I have a short survey that I would like to complete with you. The answers will help us determine how we can go about supporting and housing you. Most questions only require a Yes or No. Some questions require a one-word answer. I'll be honest, some questions are personal in nature, but know you can skip or refuse any question. The information collected goes in to our homeless management information system, like a social service version of the doctor's office [provide client confidentiality form if requested].

If you do not understand a question, let me know and I would be happy to clarify. If it seems to me that you don't understand a question I will also do my best to explain it to you without you needing to ask for clarification.

One last thing we should chat about. I've been doing this long enough to know that some people will tell me what they want me to hear rather than telling me – or even themselves – the truth. It's up to you, but the more honest you are, the better we can figure out how best to support you. Please answer as honestly as you feel comfortable doing.